

## Frequently Asked Questions

### Acceptance and Recognition in India

This is a bank of frequently asked questions and answers related to recognition and acceptance of Cambridge qualifications in India. It is aimed primarily for AS and A Level and IGCSE students who intend applying for admission to Indian educational institutions. It should be shared with students and parents either in print or electronically. **(Schools are requested not to upload this document on their website to avoid any misinterpretation of information or out of date information)**

#### IGCSE/O Level

##### **Q1. How do I convert IGCSE grades to marks for India?**

A1. If you took IGCSEs in India in November 2010 or later, your Statement of Result will include Percentage Uniform Marks and the same can be used for admission purposes. Please check if your Statement of Result has Percentage Uniform Marks alongside grades. You would not be required to convert your grades to marks then. Otherwise you may use the attached Cambridge grade conversion document. **(Appendix1\_PUM&Grades\_2017)**

##### **Q2. I require a school transfer certificate for admission to a school affiliated to an Indian exam board. I have studied till Standard 8 in a Cambridge school and am seeking admission to the next standard.**

A2. School transfer certificate will be provided by the school/ centre where you last studied. Kindly contact your school/ centre for the same. Please note while accepting that the same is attested and stamped by Cambridge. If not, you may request your school/ centre to get it stamped by the Cambridge office in Mumbai.

##### **Q3. The school where I am seeking admission requires my school transfer certificate to be attested by the board. Will Cambridge attest the same? Whom should I approach?**

A3. Yes. You may send your school transfer certificate to our office in Mumbai for attestation or request your school/ centre to send the same along with a return address. The attested certificate will be couriered to the return address in a week's time.

##### **Q4. What is the process to get a school Transfer Certificate verified by the local District Education Officer? I am seeking admission to a school in UAE and the Consulate has refused to attest the same without this verification.**

A4. Please contact your school/ centre in India. They should contact the local District Education Office along with attendance register and other necessary school records to get the verification done.

**Q5. My son took IGCSE and now wants to shift to a CBSE school. What supporting documents should be provided to the CBSE school?**

A5. Association of Indian Universities (AIU) is the nodal agency in India that gives equivalence to foreign qualifications. AIU recognises passes in 5 Cambridge IGCSE/O Level subjects including English Language as equivalent to Standard 10 of an Indian exam board. Please provide a copy of AIU's equivalence statement to the admitting school. ([Appendix2\\_AIU EquivalenceUpdated\\_2016](#))

**Q6. I have passed IGCSE and have applied for admission to a CBSE/ Indian board school for Standard XI-XII. The school rejected my application on the grounds that I do not meet the requirement of minimum number of 5 subjects. I took IGCSE English, Mathematics, Physics, Chemistry, Biology but CBSE/ Indian board schools considers Physics, Chemistry and Biology as a single subject. Can you help?**

A6. The 3 separate sciences offered in IGCSE are treated as 3 valid subjects. AIU recognises passes in 5 Cambridge IGCSE/O Level subjects including English Language as equivalent to Standard 10. You may provide a copy of AIU's equivalence statement to the admitting school ([Appendix2\\_AIU EquivalenceUpdated\\_2016](#))

**Q7. The statement of results of IGCSE does not mention the word 'Pass'. Nor does Cambridge issue a separate pass and promoted certificate for IGCSE. IGCSE Certificate mentions the word 'Awarded' and this is not accepted by Indian authorities as they need the word "Pass" or "Promoted" in the Certificate.**

A7. Association of Indian Universities (AIU) recognises passes in 5 Cambridge IGCSE/O Level subjects including English Language as equivalent to Standard 10. Cambridge IGCSE has passing grades from A\*-G. The Statement of Results mentions 'Ungraded' against a subject if minimum grade has not been achieved. Cambridge Statements of Results refer to 'Grades' and 'Percentage Uniform Marks'. Cambridge certificates refer to passing grades that are 'Awarded' in each subject. You may provide a copy of AIU's equivalence statement. ([Appendix2\\_AIU EquivalenceUpdated\\_2016](#))

**Q8. Will IGCSE grades F and G be accepted for admission to Standard 11 of any Indian exam board?**

A8. Students with grades F and G should refer to their Percentage Uniform Marks achieved in 5 IGCSE subjects including English Language. Where the admitting exam board has pass marks at 33 or 35, PUM below these will not be accepted. You should check with the admitting exam board what their pass marks are.

## AS and A Level

**Q9. Do Indian universities convert AS and A Level grades to marks for admission purposes?**

A9. Most Indian universities require marks or percentage scores for undergraduate admissions. In the absence of marks, universities convert grades to Percentage Uniform Marks. Since Percentage Uniform Marks are provided for each subject for students in India, grades to marks conversion is not required. Percentage Uniform Marks can be found on the Statement of Results alongside grades.

**Q10. How do I convert AS and A Level grades to marks? I appeared for A and AS Levels outside India or I took A and AS Levels prior to November 2010.**

A10. The grade conversion guide for Cambridge AS and A Levels is available on the website of Association of Indian Universities on their evaluation section. This is to be used only by students from countries where percentage uniform marks are not issued, to convert their grades into percentages for admission to Indian Universities.

**Q11. My A Level Statement of Results mentions grades and not marks. Indian colleges require marks to be filled in the application form for undergraduate admission. Can you provide my marks?**

A11. If your A Level Statement of Result does not mention Percentage Uniform Marks, we will not be able to provide the same. Statement of Results issued prior to November 2010 exam series for students appearing from schools in India does not contain marks. Similarly for a small number of countries, only grades are released. You should use Cambridge grade conversion document to convert your grades to percentage marks (**Appendix1\_PUM&Grades\_2017**)

**Q12. How do I find out aggregate percentage of A Level grades? I am applying for undergraduate studies in India and I need to enter aggregate percentage in the application form**

A12. Your Statement of Result will include Percentage Uniform Marks next to grades for each AS & A Level subject. You need to sum up each Percentage Uniform Mark and divide the same by total number of syllabus to get aggregate percentage. For example, if aggregate percentage of Mathematics, Physics and Chemistry is required, sum up Percentage Uniform Marks of these three subjects and divide by 3.

**Q13. Admission processes for higher studies gets completed in June every year. If results are published as late as August, admissions processes will be completed in India by then. It will be difficult for students to get admission in the same year. How can you help us?**

A13. The results of June exam series are released in August each year. In previous years students have been considered for admission after the release of examination results as part of the third round of admissions in August. The March exam series is being offered in India to include the most widely taken Cambridge IGCSE and AS and A Level subjects. Students who wish to attend junior colleges and universities in India should sit their exams in the March exam series where possible, or November exam series to ensure they receive their results in time to meet admissions deadlines. Details about March series <http://www.cie.org.uk/cambridge-for/exams-officers/march-series/syllabuses/>

**Q14. Are forecast grades same as predicted grades? I haven't received forecast grades. Whom should I approach?**

A14. Yes. Forecast grades are referred as predicted grades in India.

Forecast grades are issued by schools/centres based on examinations conducted and assessed by the school/centre. Please contact your school for the same.

**Q15. The university has refused to accept forecast grades for admission purposes. I need my final results to apply for admission. What should I do?**

A15. Please check if the university can offer provisional or conditional admission based on forecast grades. Provisional offers of admission are usually confirmed by universities on receipt of final results within a specified deadline.

## Official Results Documents and other documents

**Q16. Can Cambridge issue a provisional certificate to A level students based on our forecast grade sheet to enable students to apply to university in June?**

A16. It is not possible for Cambridge to produce provisional certificate based on forecast grade sheet issued by a school/centre. Cambridge results are released in January and August depending on the examination series. In India the results of the March examination series are released in May.

**Q17. An Indian university has refused to accept Provisional Statement of Result that I received from Cambridge and is insisting on final results. Can you send my final results immediately?**

A17. Provisional Statement of Result is released online to facilitate admission deadlines. The provisional result is accepted worldwide for admission purposes. The same is confirmed by the Certificate that is dispatched within eight weeks after provisional result is released. There is no change in the final Statement of Result unless a student decides to contest the same. You may provide a copy of the attached letter to the university. **(Appendix3 To Whom It May Concern letter for IGCSE; Appendix4 To Whom It May Concern letter for AS and A Level)**

**Q18. Our students take 5 IGCSE exams in November and a further 3 IGCSEs in March. Some colleges require all the results in one mark-sheet for admission purposes – is it possible for Cambridge to provide this? OR Can Cambridge provide a separate certificate with only the top 5 IGCSEs?**

A18. Cambridge is not able to offer this service. Students will receive a statement of result for the subjects entered in a specific exam series, for example March 2017 exam series. We cannot delete any subject from a statement of result. However, schools/ centres may issue a **Consolidated Mark Sheet** on its letterhead if this is acceptable. **(Appendix5 and Appendix6)**

**Q19. Does Cambridge issue migration certificate to students? What is the process for getting the same?**

A19. Migration certificates are automatically provided to students in India after the completion of Cambridge IGCSE and Cambridge International A and AS Level examinations. If your school/ centre is located in India, you will receive a migration certificate automatically along with your Statement of Results. If your school/ centre is located outside India and you require a migration certificate for admission in India, you may request the Exam Officer in your school/ centre to send a request to [info@cie.org.uk](mailto:info@cie.org.uk) detailing centre number, candidate number and your full name. We are unable to accept requests for migration certificates directly from students.

## Equivalence and Eligibility Certificate

**Q20. Should I apply to the Association of Indian Universities (AIU) for an Equivalence Certificate before my results are announced?**

A20. **Please note that most universities do not require an equivalence certificate from Association of Indian Universities if the student has taken examinations in India.** The Association of Indian Universities issues Equivalence Certificate. You can apply for an equivalence certificate once you have the Provisional Statement of Result in hand. Please check the website of AIU <http://www.aiu.ac.in/Evaluation/evaluation.asp> for the application form and other details. On the basis of the equivalence statement issued by AIU, most member universities issue an Eligibility Certificate to Cambridge students who have taken examinations in India.

**Q21. Can Equivalence Certificate from AIU confirm my admission in any university?**

A21. No. Equivalence certificate from AIU confirms that your Cambridge A Level qualification is equivalent to 10+2 qualification from any Indian exam board. Equivalence is not necessarily sufficient to meet eligibility requirements of specific courses and different institutions. Institutions are free to set separate eligibility conditions that are over and above equivalence requirements.

**Q22. The university requires an Eligibility Certificate to confirm my admission offer. How can I get an Eligibility Certificate?**

A22. Most Indian universities have an eligibility department that issue eligibility certificate to students migrating from other boards. Please contact the university directly for the same. In some states, state funded universities may require you to apply for an eligibility certificate from the State's higher secondary or pre-university examination board. A few private universities may insist on an equivalence certificate from the Association of Indian Universities.

**Q23. Will AIU issue equivalence certificate if a student has passed IGCSE English as Second Language?**

A23. Yes. IGCSE First Language English, IGCSE English as a Second Language and O Level English Language are acceptable.

## Acceptance and Recognition

**Q24. How can I find out if the university I intend applying to for a bachelor's degree accepts Cambridge A Levels?**

A24. Cambridge International A Levels are accepted by Indian universities to meet entry requirements. Please refer to the website of Association of Indian Universities here <http://www.aiu.ac.in/Evaluation/evaluation.asp> for AIU Advisory for Students and Equivalence of Degrees brochure for details. You may also check recognition statements issued by individual universities in our Recognition Database here [www.cie.org.uk/recognitionsearch](http://www.cie.org.uk/recognitionsearch)

**Q25. The college where I have sought admission has said that they cannot consider my application as they do not recognise Cambridge A Levels.**

A25. Please provide a copy of the attached letter to the admissions office of the university. In case of any difficulty, you may email Recognitions Manager South Asia for further assistance.  
**(Appendix2\_AIU\_EquivalenceUpdated\_2016)**

## Common Entrance Exams in India

**Q26. I am applying for JEE and will sit A Levels in June this year. Will you send my marks to JEE?**

A26. Starting 2017, JEE (Mains) no longer requires candidates results from exam boards. Please note that if you sit A Levels in June, your Cambridge A Level result will not be available by the deadline set by JEE. Kindly refer to the official website of JEE for details.

**Q27. Many common entrance exams in India for engineering degree courses require exam boards to send marks to them for preparing the merit list. Does Cambridge send marks to them?**

A27. We release results data to a few common entrance exam bodies in India who request the same. Keeping in mind data protection laws, we require students to sign the Consent Form to be able to release their data. We are unable to release results data of students who have not signed the Consent Form. Please contact your school/ centre for further details.

**Q28. The IITs require students to be in the top 20 percentile of the exam board cohort or secure at least 75% aggregate marks in class 12 equivalent board examination to be eligible for admission. Can Cambridge provide information showing the top 20 percentile of students?**

A28. Information related to results is provided to admission bodies upon their request. The 75% cut off in A Levels is computed on the basis of the result documents that a student submits directly to JEE (Advanced). However at the time of admission, the JEE (Advanced) admissions committee may require a letter from the exam board specifying the candidate's aggregate marks to confirm their 75% aggregate marks cut-off. Please email Recognitions Manager South Asia for the same.

**Q29. Are foreign nationals required to sign the Consent Form if they apply for JEE (Advanced)?**

A29. No. For foreign nationals from countries where Cambridge issues only grades, upon their acceptance of the allocated seat, Cambridge students should request a letter from India office to show conversion of their grades to equivalent percentage marks. Please refer to JEE (Advanced) 2017 Additional Information for Foreign Candidates available on their website.

**Q30. Does JEE accept IELTS/TOEFL in lieu of AS Level English for admission purposes? I plan to take IELTS for admission overseas if I don't get through JEE. But I don't want to study for both AS English and IELTS**

A30. JEE (Mains) require study of one language to meet eligibility requirements. This requirement can be met by studying any A Level language or AS Level English Language. It does not accept IELTS/TOEFL in lieu of any language subject. Please check the bulletin available in the official website of JEE (Mains).

**Q31. Does NEET-UG accept IELTS/TOEFL scores in lieu of AS Level English for admission purposes?**

A31. Students taking NEET-UG are required to study AS Level English Language to meet eligibility requirements. Further students are advised to sit AS English Language in year 12 of their schooling. Medical Council of India does not accept IELTS/TOEFL scores in lieu of English language subject for study of medicine in India.